

# Main Boathouse

## Fire procedures – read this in conjunction with local fire emergency

### Fire Alarm

Then Men's Boathouse Building has a fire alarm system that incorporates automatic fire detection. Located at every staircase or external exit door is a manual fire alarm call point. If you discover a fire and the fire alarm is not yet sounding, then raise the alarm by pressing the manual call point. **The fire alarm sound in this building is electric bells. This building DOES NOT have an alerting system for people with a hearing impairment. If you have a hearing impairment report this to the building manager.**



Fire Alarm Call Point

### Fire Exits

On hearing or seeing the fire alarm sounding make your way to the nearest available safe exit route and leave the building without delay. The fire exits in this building are signed as follows:



### Fire Assembly Point

Once you have left the building make your way to the fire assembly point which is located at **the front gates towards the river**. Do not re-enter the building. Wait at the assembly point until you are informed by the Evacuation Officer, University Security or fire brigade that it is safe to return to the building.

Building manager contact details:

Name: Will Rand

Phone: 07989 972594

Email: w.rand@reading.ac.uk

**Please inform the Building Manager or your School Disability Representative if you need:**

- **this information sheet to be produced in large print, Braille or as an audio tape**
- **assistance to familiarise yourself with the evacuation routes**